Dear Parent/Guardian(s):

At Patuxent Valley Middle we are lucky to have so many families who are able to volunteer their time in the school building and as chaperones on field trips. Without your assistance we would not be able to provide our students with these wonderful opportunities.

One of our goals in Howard County is to keep our students safe. The law requires any employee of the Howard County Public School System or school volunteer to make an immediate oral report of suspected child abuse and/ or neglect. If there is ever a time that you feel that a circumstance calls for a report, your school’s counselor or administrator can help you through the process.

If you volunteer in our school or think that you might volunteer or chaperone in the future, please view the power point found on the PVMS website on responsibilities of reporting child abuse and neglect and return the bottom portion of this letter signed so that we can keep it for our records. In order to be considered for a chaperone on any field trip or volunteer for any school-sponsored activity, you must view the child abuse prevention power point and return this form to the school. If you have any questions please call Mrs. Scott, our School Counselor, at 410-880-5840.

Thank you for your cooperation.

Sincerely,

Robert Robb

Principal

**Please Return to the Counseling Office**

**\_\_\_ I understand my responsibility as a volunteer of the Howard County Public School System to report suspicions of child abuse and/or neglect.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed name signature and date**

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**Your child’s name classroom teacher and grade**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Your child’s name classroom teacher and grade**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Your child’s name classroom teacher and grade**